**ACHMORE COMMUNITY HALL ASSOCIATION MINUTES OF MEETING**

 **Wednesday 5th March 2025 at 8pm**

1.Present; David Kemp, Marion Howat, Ellanne Fraser, Mhairi MacRae, Jackie Parsons, Jim Coomber, Annie Coomber, Mel Prytz ( via zoom ) ,Sue Waddell ( minutes only )

2. Apologies; Patti Heavyside, Ruth Mockett, Angie Gibson.

3.Approval of February Minutes; Mhairi approved the minutes and Ellanne seconded them.

4. Treasurer’s Report; as of today, the Hall has £9,499.89 in the Hall Bank Account.

5. Booking Report; the Repair Café has booked the Hall for this Sunday. The Big Field Band also have a band practice booked for this month. Otherwise, no new bookings.

6.100 Club; 1st Prize Louise Connolly £25

 2nd Prize Claudia Weegan £15

 3rd Prize Connor Weegan £10

7.Correspondence;

TEC-an error was made when ordering paper towels from the council and these cannot be returned. Some of the rolls have been kept by the Hall and others have been offered to the community in return for a donation to the Hall. The correct paper towels have been ordered and received.

CARES- correspondence to tie up loose ends for the recent funding.

CMNet- a spare key for the back door has been sorted to allow access to their equipment during Science Week.

TAI CHI- an email was received in the first instance indicating that the new overhead heaters in the Hall were quite noisy which interfered with the session. This was solved by Jackie going across at lunchtime to switch on the heaters allowing the Hall to come up to temperature so that the fans would not be on during the session. This worked well however at the start of the week TAI CHI reported that the heating appeared not to be on at all. Jackie will contact Mc Innes to report this.

McInnes-email to report issues with the heating.

8. Matters Arising;

a) Hall Governance/Legal-Jackie suggested that it would be a good idea to have a sub committee who can work on the draft constitution for the SCIO. Mhairi agreed to be on the subcommittee. Jackie is happy to be on the subcommittee. Colin Parsons is happy to assist. It was also suggested that Geoff Harrington should be approached to see if he would like to be involved.

 When Mhairi approached Highland Council for a licence for the quiz night, she was asked if any of the committee are a Personal Liquor Licence Holder. The Licence for the Quiz Night was granted on this occasion without meeting this requirement, but it is likely that a holder of the Personal Liquor Licence will be needed for future licence applications. Mhairi is happy to do the online course which involves an exam. There is a fee to attend the course and a further fee for the licence if completion of the course is successful. The Licence needs to be renewed periodically. Mhairi would not need to attend every licenced event at the Hall as there would be an expectation she would train other committee members. As there is a cost implication, it was agreed to discuss this further before taking a decision.

b) Hall Maintenance; As yet there is no figure for the cost to change to LED lighting. There has been no further progress re the harling repair. Some of the gutters appear to have been cleared but this needs to be verified.

c) Hall Equipment; Some equipment has been moved into the ASHP cupboard as there was space created. Options for shelving for crockery etc. can be discussed with the joiner attending the Repair Café. The repair to the Pool Table can also be discussed.

d) Fundraising- The next fundraising event is the Quiz Night on Friday 7th March. Mhairi will organise the necessary floats, Ruth and Dave will ask the questions, Marion will distribute the question sheets for each round and take payment at the door. Sue, Ellanne and Mhairi will work on the bar etc. Prizes have been organised for the raffle. Maximum of 5 per team with an entry time of 7.30pm for an 8pm start.

The Repair Café will be on Sunday 9th March. Repairs will include, laptops, electrical goods, textiles, joinery and phones. It was agreed to have sandwiches and cakes again at the café. Mhairi, Sue and Marion can help on the day.

e) Lets Do Net Zero Community Buildings Fund-Due to an uncertainty around the cost, and concerns whether the work could be done in the time scales agreed for the funding, it was agreed not to upgrade the second consumer unit at present. Jim Coomber confirmed that there would be no issues with this approach and that the work could be carried out in the future if it was felt to be required. Mhairi spoke to one of the engineers at McInnes about the ASHP. He explained that the black controls will give the energy efficiency of the system. Mhairi will investigate finding out how to check the efficiency of the solar panels and battery.

f) The meeting time has been put back to 7.30pm.

g) Task List; 6, 7,8,9 and 10 completed. Task number 4 has been moved to the long term list.

AOB; The shed roof is leaking. Tarpaulin will be used as a temporary repair and Jackie and Colin will measure to see the size of felt required. It was suggested that a message could be put on the Community Whatsapp Group to see if anyone might be prepared to carry out the repair. A new cleaner has been appointed . The salary will be £12 per hour with approximately 2 hours cleaning carried out per week.

 The meeting closed at 9.10pm.

 **The next meeting is on Wednesday 2nd April at 7.30pm.**